

How to Build a Cosmetology Program

Options to Consider
April 2023

Terms to Know

- Capstone course - final course a student may elect to take within a specific pathway, usually includes WBL component
- Concentrator classes - second and third courses a student takes within a specific pathway
- CTE - Career & Technical Education
- Dual credit - students earning high school credit along with college credit concurrently
- MOU - Memorandum of Understanding
- NLPS - Next Level Programs of Study
- Pathway - organization of at least 3 courses aligned to a specific career
- Perkins - Federal Law supporting CTE programs
- Principles course - first course a student takes within a specific pathway
- WBL - Work-based learning
- Workplace Specialist - specific teaching license for industry professionals to become credentialed to teach in Indiana

Cosmetology Pathway

Students pursuing CTE Concentrator status to meet graduation requirements under NLPS may consider the Cosmetology Pathway

Principles Course	Concentrator A Course	Concentrator B Course	Capstone Course
7330 Principles of Barbering & Cosmetology	7331 Barbering & Cosmetology Fundamentals	7332 Advanced Cosmetology	7334 Barbering & Cosmetology Capstone

Considerations to offer a Cosmetology Program

1. Does your school have space available to support this program?
2. Does your school have consistent student interest for the foreseeable future?
3. Does your school have ample staff to support this program?
4. Does your school have funding available to support this program for the foreseeable future?
5. Have you researched the requirements for a Cosmetology program within the State of Indiana? Can your school meet these requirements?

If you answered no to any of the previous questions...

You will need to investigate other options to meet students' needs.

1. Does your area career center offer a cosmetology program?
2. Do you have a cosmetology school locally that you could partner?
3. Do you have a postsecondary partner available locally?

One case...

Columbia City High School (CCHS) is located 20 minutes west of Fort Wayne. CCHS is a member of Area 13 - Wawasee Area Career & Technical Cooperative.

One of the member schools offers a cosmetology program. However, that school is over 40 minutes away from CCHS and no transportation is available due to the hour requirements for this program.

CCHS has had 2-5 students interested annually in a cosmetology program. Program developers have worked throughout the years to find a solution.

One case continued...

While there are cosmetology schools available in Fort Wayne, the cost and commute prohibit students from accessing these programs.

Program developers identified a cosmetology program in a neighboring town only 20 minutes from CCHS.

The school is credentialed with the State of Indiana and the instructor holds a valid Workplace Specialist Teaching License along with dual credit credentials from Vincennes University.

Details...

The cost to attend this program is \$3,000.00/student/year plus transportation expenses. This program is available for 2 years so students may acquire the 1500 hours necessary to obtain their cosmetology license.

CCHS will pay \$2500.00/student for 1st year students to participate in this program. CCHS will pay \$3000.00/student for 2nd year students to participate in the program.

The student will pay \$500.00 upfront to secure their seat as well as pay for the required kit that includes all necessary books and supplies for this program. The kit is theirs to keep.

The student is also responsible for transportation to and from the program site.

Details...


Students are able to select from an AM or PM session for this program.

- Session options
 - 8:00 AM - 11:30 AM (CCHS periods 1-4)
 - 12:30 PM - 4:00 PM (CCHS periods 5-8)
- Credit Information - Year 1
 - Earning 3 credits each semester
 - Principles of Cosmetology & Barbering
 - Barbering & Cosmetology Fundamentals
 - Advanced Cosmetology
- Credit Information - Year 2
 - Earning 3 credits each semester
 - Barbering & Cosmetology Capstone

Agreement

The school district and the Cosmetology School have signed a MOU to outline the expectations for both the school district and the Cosmetology School. This will be reviewed annually for any necessary changes.

Possible Next Steps...

- Consider meeting with
 - district administration to determine level of interest for short term and long term planning
 - your career center, if applicable, to determine possible options for program development
 - school counselors to determine level of interest for short and long term planning
 - local business/industry to determine what options are available in close proximity to your school
 - Other school districts throughout the state to learn how they created their program
 - May be found using the [CTE Data Hub](#)
 - Browse pathways
 - Click red house to the right of Cosmetology to find Career Centers that are actively conducting this program
- Keep talking!! Timing is everything for program  development